

NOAO Performance Management Training

This **mandatory** training is being offered for all NOAO employees in January 2017.

Goal:

To educate all of our employees on how to navigate the new Ultipro Performance Management Module including how to enter a Goal and an introduction to S.M.A.R.T. Goal Setting.

Registration:

MANAGERS/SUPERVISORS – FOLLOW THESE INSTRUCTIONS:

- 1) Click on one Doodle Poll link below (based on your work location)
- 2) Enter your first and last name
- 3) SELECT ONLY ONE DAY
- 4) Click Save

Tucson: <http://doodle.com/poll/x4gfepd8i96q3b8n>

Kitt Peak: <http://doodle.com/poll/t3dbc5nwm4n7ptur>

EMPLOYEES – FOLLOW THESE INSTRUCTIONS:

- 1) Click on Doodle Poll link below
- 2) Enter your first and last name
- 3) SELECT ONLY ONE DAY
- 4) Click Save

Tucson: <http://doodle.com/poll/uatrgw6yvswptcz8>

Kitt Peak: There is no registration link for Kitt Peak employees. One-on-one training sessions with HR will be scheduled.

Any questions please contact Heather Bogard at 520-318-8125 or hbogard@aura-astronomy.org.